****

**Board Meeting Minutes**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date: 11-28-2021**

**Time: 2:00 PM**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Location**

Zoom Video Call

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Mission:** Aspire Academy is a community-based school committed to empower and educate all students to attain high academic performance, while eliminating the achievement gap by delivering an engaging STEM curriculum and meeting the individual needs of all students.

**Vision:** Aspire Academy equips all students with the knowledge, character and skills needed to meet the demands of a competitive global economy

**Agenda**

1. **Opening Items**

### **Calling the Meeting to Order**

### The board chair called the meeting to order at 2:07pm. Secretary recorded

* 1. **Record Attendance and Guests**

Present: Abdirizaq Hasan, Idil Farah, Cumar Karshe, Abdulkadir Ahmed,

Abdinaser Ahmed, M.K (Ex-Officio)

### Absent: Khalid Mohammed

Guests: None

* 1. **Approve Board Agenda**

The board chair asked all board members to read, review, add or subtract

any agenda items that could be missing from the meeting’s agenda. There weren't any additional agenda meetings from the board that they wanted to add on the agenda.

The board chair asked for a motion to approve the agenda as it stands if there is no

addition or subtraction. Abdi made the motion to approve the agenda. Idil seconded the motion. Motion carried and was approved to 5-0

* 1. **Approve previous Board minutes**

The board of directors took the time to go over October meeting minutes. There wasn’t any question about the previous meeting minutes. Abdirizaq made the motion to approve the previous meeting minutes. Abdinaser seconded the motion. Motion carried and was approved to 5-0

1. **Declaration of Conflict of Interest**

The board chair asked if there are any Conflicts of Interest hidden or apparent amongst board members for the school. All board members affirmed that there isn’t any conflict of interest. **Executive Report and Updates**

* 1. Academics

The school is committed improving the academic standard of our students. Therefore, we are planning to implement afterschool academic enrichment program for math, reading and writing. We shared the program layout with our teachers and they are all excited about the program.

* 1. Operations

All food forms are complete and up to date. Our sponsor application approval is in progress. Having said that, our compensatory revenue will be on hold until the school application program is approved.

* 1. Enrollment

Our enrollments remain the same, we didn’t accept new students nor did we lost any. We are looking ways to expand our recruitment effort. We are planning to host a parent’s/community engagement dinner to show case the academic success of the school.

* 1. School finance

MK presented to the board current financial challenges the school is facing such as the cash flow budget shortfall and the importance of having a financial management vendor that supports the mission and the vison of the school. The board discussed thoroughly these challenges and urged MK to search for a new financial management vendor, secure a line of credit to offset the budget shortfall.

1. **Action Items**
2. None
3. **Public Comments**

No public comments

1. **Closing Items**

### **Adjourn Meeting**

### Idil asked a motion to adjourn the meeting. Abdi seconded the motion. Motion carried and was approved to 5-0. The meeting was adjourned at 3:03pm.